

BONITA UNIFIED SCHOOL DISTRICT

Official Minutes of the Regular Board of Education
Meeting – Wednesday, August 16, 2006

Call To Order

8470. The regular meeting of the Board of Education was called to order at 6:30 p.m. by President, Jim Elliot at the Education Center, 115 West Allen Avenue, San Dimas, California.

Members Present

Jim Elliot, President
Robin Carder, Member
Chuck Coyne, Member
Patti Latourelle, Member

Members Absent

Glenn Creiman, Vice President

Mr. Elliot reported that Mr. Creiman was not able to attend tonight's meeting due to a sudden death in his family.

Staff Members Present

Robert Otto, Superintendent
William Brinegar, Assistant Superintendent – HRD
Kathryn Schneider, Assistant Superintendent – Ed Services
Ann Sparks, Assistant Superintendent - Business Services

CLOSED SESSION

The meeting convened in Closed Session at 6:31 to consider:

- Conference With Labor Negotiators Pursuant to Government Code 54957.6 District Designated Negotiator, Dr. William Brinegar, Assistant Superintendent, Human Resources, Bonita Unified School District, Teachers Association (BUTA) and Classified Employees Association (CSEA).
- Public Employee Appointment. Pursuant to Government Code Section 54957. Title: Assistant Principal, High School.
- Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48918 and 48918(c). See Student Disciplinary Action for student matters under consideration.

OPEN SESSION

8471. The meeting reconvened in Open Session at 7:09 p.m.

REPORT OF ACTION TAKEN IN CLOSED SESSION

8472. Motion by Ms. Carder, seconded by Mr. Coyne and carried by 4 Ayes, 0 Noes, appointed Monica Redfox as Assistant Principal at San Dimas High School.

Dr. Otto introduced Monica Redfox.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Jim Elliot.

APPROVAL OF AGENDA ORDER AND CONTENT

8473. Motion by Ms. Carder, seconded by Ms. Latourelle, and carried by 4 Ayes, 0 Noes approving the agenda order and content.

FEATURED PRESENTATION

Initial Report on 2006 State Test
Results Under Focus Area #1-
Student Needs

Dr. Otto gave an initial report on the 2006 State test results as it relates under Focus Area #1-Student Needs. Dr. Otto presented a historical analysis of Bonita Unified School District's California Standards Test results covering the years 2002-2006. The report covered the percent of students proficient and advanced in English Language Arts, Mathematics, Geometry, Algebra I and Algebra II, History/Social Science, and Science. Dr. Otto presented the preliminary California Standards Test comparisons with the State and Los Angeles County for 2005-2006.

APPROVAL OF MINUTES

8474. Motion by Mr. Coyne seconded by Ms. Latourelle, and carried by 4 Ayes, 0 Noes, approving the Minutes of the July 26, 2006 Regular Meeting of the Board of Education.
8475. Motion by Ms. Carder, seconded by Mr. Elliot and carried by 4 Ayes, 0 Noes, approving the Minutes of the August 2, 2006 Special Meeting of the Board of Education.

REQUESTS TO SPEAK ON AGENDA ITEMS

Community	No Comment
PTA	No Comment
BUTA	No Comment
CSEA	No Comment
BUMT	No Comment

CONSENT AGENDA

8476. Motion by Mr. Coyne, seconded by Ms. Latourelle, and carried by 4 Ayes and 0 Noes, approving all items on the Consent Agenda.

Mr. Elliot noted that the Contract approved in Consent Item Educational Services-5 with Elliot Institute, Inc. a non-public agency is of no relationship to Mr. Elliot or any members of his family.

Extended and Overnight
Educational Field Trips

8477. Approved extended and overnight educational field trips as listed. Itineraries are on file in the Educational Services Department.
- a. San Dimas High School ASB students to attend Pilgrim Pines ASB Retreat 2006, September 2-4, 2006, Yucaipa, CA.
 - b. Bonita High School Boy's Varsity Water Polo Team to attend La Jolla Water Polo Tournament, September 20-23, 2006, La Jolla, CA.

CONSENT AGENDA-Cont.

Starting and Ending Times
2006-2007 School Year

8478. Approved starting and ending times for regular, compact, minimum, assembly and finals days for elementary and secondary schools for the 2006-2007 school year.

ROP Course Offerings for
2006-2007

8479. Approved the Bonita Unified School District's Regional Occupational Program (ROP) course offerings for 2006-2007.

Adult Education Course Offerings
For 2006-2007

8480. Approved the Bonita Unified School District's Adult Education Program course offerings for 2006-2007.

Master Contract between BUSD &
Elliott Institute, Inc.

8481. Approved Master Contract between Bonita Unified School District and Elliott Institute, Inc., a non-public school for the 2006-2007 school year.

Payment of Attorney Fees-Special
Ed Student #980800584

8482. Approved payment of attorney's fees per Mediation Agreement for special education student #980800584 for the 2006-2007 school year.

Reimbursement to Parents of
Special Ed Student #980800584

8483. Approved reimbursement to parents of special education student #980800584 for independent assessment and transportation costs as required by Mediation Agreement.

Payment of Attorney Fees-Special
Ed Student #30702323

8484. Approved payment of attorney's fees per Mediation Agreement for special education student #30702323 for the 2006-2007 school year.

Second Reading & Adoption of
Board Policy 5117-Inderdistrict
Attendance

8485. Approved second reading and adoption of Board Policy 5117-Interdistrict Attendance.

Second Reading & Adoption of
Board Policy 5141-Health Care
Emergencies

8486. Approved second reading and adoption of Board Policy 5141-Health Care Emergencies.

CONSENT AGENDA-Cont.

Second Reading & Adoption of
Board Policy 5141.26-Tuberculosis
Testing

8487. Approved second reading and adoption of Board Policy 5141.26-Tuberculosis Testing.

“A” and “B” Warrants

8488. Approved and/or ratified “A” (payments for school employees) and “B” warrants (payment for equipment, supplies and for the services of non-school employees) as listed.

Purchase Orders

8489. Approved and/or ratified purchase orders (authorization for purchase of equipment, supplies and the services of non-school employees) as listed.

Budget Transfers

8490. Approved budget transfers between major object codes, as presented.

Independent Contract
Agreements

8491. Approved the Independent Contract Agreements between Bonita Unified School District and consultant(s)/contractor(s). Copies of each Independent Contract Agreement are kept on file in the Business Office.

- a. Smarts 4 U Children’s Services
- b. San Dimas Swim & Racquet Club
- c. VMA Communications
- d. Judith Jacobs
- e. Dr. Pam Noli

Surplus Property

8492. Declared items as listed as surplus in accordance with Education Code 39521 and authorized disposal.

Facility Use Request by
San Dimas Youth Softball
Association

8493. Approved facility use request by San Dimas Youth Softball Association for Sunday use from September 16, 2006 through November 20, 2006.

Change Order #12 Bid 04-05:09
San Dimas High School

8494. Approved Change Order #12 Bid 04-05:09 for construction of modernization projects at San Dimas High School.

Change Order #12 Bid 04-05:10
Bonita High School

8495. Approved Change Order #12 Bid 04-05:10 for construction of modernization projects at Bonita High School.

CONSENT AGENDA-Cont.

Notice of Completion
Bid 05-06:04-Ramona
Middle School

8496. Approved Notice of Completion for Bid 05-06:04 for replacement of the roof at Ramona Middle School, Building D.

Request for Waiver of Developer
Fees

8497. Approved Brethren Hillcrest Homes' request for a waiver of payment of developer fees.

Purchase of Leased Relocatable
Building-Chaparral High School

8498. Approved purchase of leased relocatable building at the Chaparral High School from the Office of Public School Construction.

First Amendment to
Communications Ground Leasing
Agreement-Cell Tower at BHS

8499. Approved first amendment to Communications Ground Leasing Agreement for cell tower at Bonita High School Sports Park.

Certificated Personnel Report

8500. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Certificated and Certificated Management employees, as listed.

Classified Personnel Report

8501. Approved Terminations, Resignations, Leaves of Absence, Maternity Leaves, Employment, Changes of Status, Extra Duty and other routine personnel items for Classified, Classified Management and Confidential employees, as listed.

Educational Conferences

8502. Approved Classified/Certificated attendance at conferences, conventions, workshops and meetings as listed. Actual and necessary expenses incurred by such attendance to be paid by Bonita Unified School District unless otherwise specified in accordance with Board Policy 2325.

Increase of Student Services
Coordinator

8503. Approved increase of Student Services Coordinator allotment by four categorically funded Full Time Equivalents (FTE).

DISCUSSION/ACTION AGENDA
SUPERINTENDENT

Approve Brochure to Advertise
Superintendent Vacancy

8504. The item to approve the brochure to advertise the Superintendent vacancy for Bonita Unified School District was tabled until August 23, 2006, at which time it will be brought back to the Board for approval.

The Cosca Group met with the Board to review a draft of the brochure. After the suggestion of several changes by the Board, Mr. Coyne and Ms. Carder agreed to meet with the Cosca Group representatives on Thursday, August 17, 2006 at 7:00 a.m. to revise the draft brochure, utilizing suggestions from the Board members. The Board will meet with the Cosca Group at a Special Board meeting on Wednesday, August 23, 2006 at 7:30 p.m. to approve the final brochure.

Call for Nominations for Director-
At-Large, Asian/Pacific
Islander and Hispanic

8505. Nominations for Director-at-Large, Asian/Pacific Islander and Hispanic are option of the Board. The Board opted not to nominate a candidate.

BUSINESS SERVICES
Report on Modernization
Projects

8506. (This item was moved up in the agenda and taken out of order.)

Roy Combs of Bernards Bros. reported to the Board with the monthly status report on modernization at Bonita and San Dimas High Schools. Gregg BeGall of Bernards Bros. reported to the Board with the monthly status report on modernization at Grace Miller and Shull Elementary Schools.

DISCUSSION/ACTION AGENDA-Cont.
EDUCATIONAL SERVICES

Progress Report on Focus Area #2-
Curriculum & Assessment and
Focus Area #4-Technology

8507. Dr. Schneider gave a report on Focus Areas #2-Curriculum and Assessment and Focus Area #4-Technology as it relates to the instructional program. Under Focus Area #2, Dr. Schneider presented information on the District's guaranteed and viable curriculum and assessments in English Language Arts, Science, History/Social Science, Mathematics and Physical Education. Dr. Schneider reviewed the state testing program and the Williams Lawsuit requirements. She reviewed updated Board policies in the area of promotion and retention, high school graduation and Section 504. Under Focus Area #4, Dr. Schneider presented information on the technology support for instruction. She reviewed the Renaissance Place software programs, benchmark tests and software web-based learning products, as well as web-based grading programs.

Middle School & High School
Supplemental Counseling
Program Plan

8508. Motion by Mr. Coyne, seconded by Ms. Latourelle and carried by 4 Ayes, 0 Noes approved the Middle School and High School Supplemental Counseling Program Plan.

Dr. Otto reported that in order for the District to be eligible to receive AB 1802 funds for supplemental counseling services, a Middle School and High School Supplemental Counseling Program Plan developed within guidelines set forth in AB 1802 must be approved by the Governing Board. Supplemental counseling services will benefit students in grades 7-12, especially those students identified as at-risk of failure to pass the California High School Exit Exam and/or graduate with their high school class. Dr. Otto noted that under this plan, the District will be able to hire four additional Student Services Coordinators.

DISCUSSION/ACTION AGENDA-Cont.
BUSINESS SERVICES

(Regular Order of the Agenda Resumed)

Progress Report on Focus Area
#3-Budget/Resources and
Focus Area #4-Technology &
Focus Area #8-Facilities

8509. Ann Sparks presented information to the Board under Focus Area #3-Budget/Resources, Focus Area #4-Technology and Focus Area #8-Facilities, as they relate to Business Services. Under Focus Area #3, Ms. Sparks reviewed the components of the District's Budget, as well as resources that the District utilizes for funding programs and services. Under Focus Area #4, Ms. Sparks highlighted the server-based software utilized by the District. Under Focus Area #8, Ms. Sparks reviewed the District's Modernization and Deferred Maintenance projects, the District's Maintenance and Operations and custodian services.

2006-2007 Budget Revision
No. 1

8510. Motion by Ms. Latourelle, seconded by Ms. Carder and carried by 4 Ayes, 0 Noes, approved 2006-2007 Budget Revision No. 1.

Business Services staff presented the changes to the 2006-2007 District Budget in the Unrestricted General Fund, including Revenue Limit Sources, Special Education Revenue Limit Transfer, Forest Reserve, Other State Revenue and Local Revenue. She also presented changes to the 2006-2007 District Budget in the Restricted General Fund in the area of Lottery, Career Tech Equipment and Supplies, Special Education ADA Transfer, Block Grant Monies, Secondary School Counselors, ELL Supplemental Materials and Elimination of Placeholder Account, now that the budget has been adopted.

DISCUSSION/ACTION AGENDA
BUSINESS SERVICES-Cont.

Report on Enrollments and
School Boundaries

8511. Ann Sparks presented to the Board, a report on a Ten Year History of District-wide Enrollment for each of the school sites. The District has experienced a small continuing decline in enrollment, particularly at the elementary level. Included in the report was the capacity for each of the District's school sites. With the exception of La Verne Heights Elementary School, all elementary schools had less students in 2005-2006 than in 1996-1997. The enrollment at Lone Hill Middle School has consistently been below that of Ramona Middle School. The main reason for the difference in the middle school enrollments is the feeder pattern from the elementary schools to the middle schools. Five elementary schools feed into Ramona Middle School and three elementary schools feed into Lone Hill Middle School. Students from Lone Hill Middle School generally attend San Dimas High School and students from Ramona Middle School generally attend Bonita High School, thus accounting for a larger student population at Bonita High School than at San Dimas High school.

Resolution 2007-02 Supporting
Proposition 1D Kindergarten-
University Public Education
Facilities Bond Act of 2006

8512. Motion by Ms. Latourelle, seconded by Mr. Coyne and carried by 4 Ayes, 0 Noes adopted Resolution 2007-02 supporting Proposition 1D Kindergarten-University Public Education Facilities Bond Act of 2006.

Dr. Otto reported that State matching funds for modernization construction projects have been exhausted. Therefore, as additional District projects are approved by the Division of State Architect and forwarded to the Office of Public School Construction for funding, the projects will be placed on the unfunded list. The District is currently eligible for approximately \$20.5 million in State matching funds for modernization projects. The approval of Proposition 1D by the voters would provide a funding source for State matching funds for District projects.

DISCUSSION/ACTION AGENDA
HUMAN RESOURCES DEVELOPMENT

Progress Report on Focus Areas #6-
Staffing & Focus Area #7-Staff
Development

8513. Dr. Brinegar reported on Focus Area #6-Staffing and Focus Area #7-Staff Development, as it related to Human Resources Development. Dr. Brinegar reported on the status of staffing for the 2006-2007 school year. He indicated that all new teachers are highly qualified as required by No Child Left Behind (NCLB) and reviewed the requirements. He reviewed the IDEA requirements for Special Education teachers and the NCLB requirements for paraprofessionals. Dr. Brinegar and Marla Humphrey, Program Specialist-Staff Development, reported on Focus Area #7 and reviewed the staff development planning process for 2006-2007, as it relates to the Single Site Academic School Plans, including the Needs Assessment Phase, Planning and Resource Allocation Phase, and Logistics Planning. Dr. Brinegar identified major staff development initiatives to improve student academic performance. He reviewed the 2006-2007 Staff Development Survey utilized to determine the level of need/support for staff development, based on major staff development initiatives to improve student academic performance and the 2006-2007 Staff Development Calendar.

REQUESTS TO SPEAK ON NON-AGENDA ITEMS-COMMUNICATION FROM THE PUBLIC

Community	No comment
PTA	No comment
BUTA	No comment
CSEA	No comment
BUMT	No comment

COMMUNICATIONS-BOARD/SUPERINTENDENT

Mr. Coyne expressed his condolences to Glenn Creiman and his wife and family.

Ms. Latourelle requested that an item be placed on a future agenda to plan something by which to honor the late Ed Jones.

Mr. Elliot extended his condolences to Glenn Creiman and his wife and family. He indicated that the Superintendent Search is robust and on schedule. He expressed appreciation for the recent decorative changes to the Board Room.

DISCUSSION/ACTION AGENDA
COMMUNICATIONS-BOARD/SUPERINTENDENT

Dr. Otto reported that members of the Bonita Unified Management Team attended a three day workshop this week. Dr. Otto distributed a book that was discussed at the workshop to the Board members. He encouraged everyone to enroll their students for the 2006-2007 school year, if they have not yet done so. Dr. Otto noted that he looks forward to an outstanding 2006-2007 school year and thanked those who presented at tonight's Board meeting.

MEETING DATES

The next Special Meeting of the Board of Education will be held on Wednesday, August 23, 2006 at 7:30 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

The next Regular Meeting of the Board of Education will be held on Wednesday, September 20, 2006 at 7:00 p.m. at the Education Center, 115 West Allen Avenue, San Dimas.

ITEMS FOR FUTURE AGENDAS

ADJOURNMENT

The Board adjourned at 10:38 p.m.

Robert C. Otto, Ed.D, Superintendent
Secretary to the Board of Education

